

TONBRIDGE & MALLING BOROUGH COUNCIL

RECORD OF DECISION

Decision Taken By: Cabinet
Decision No: D200009CAB
Date: 13 February 2020

Decision(s) and Reason(s)

Review of Fees and Charges

Item SSE 19/27 referred from Street Scene and Environment Services Advisory Board minutes of 30 October 2019

Consideration of recommendations to the Cabinet from the Street Scene and Environment Services Advisory Board of 30 October 2019.

The Cabinet resolved that:

The recommendations of the Street Scene and Environment Services Advisory Board be approved as follows:

- (1) the scale of charges for household bulky refuse and fridge/freezer collections, "missed" refuse collections, stray dog redemption fees, pest control, food certificates, contaminated land monitoring and private water supplies, as detailed in the report, be approved; and
- (2) the above charges be implemented from 1 April 2020.

Reasons: As set out in the report submitted to the Street Scene and Environment Services Advisory Board of 30 October 2019.

Signed Chief Executive: J Beilby

Date of publication: 14 February 2020

This decision will come into force and may then be implemented on the expiry of 5 working days after publication unless it is called in.

Decision Taken By: Cabinet
Decision No: D200010CAB
Date: 13 February 2020

Decision(s) and Reason(s)

Review of Cemetery Charges 2020/21

Item CH 19/40 referred from Communities and Housing Advisory Board minutes of 12 November 2019

Consideration of recommendations to the Cabinet from the Communities and Housing Advisory Board of 12 November 2019.

The Cabinet resolved that:

The recommendations of the Communities and Housing Advisory Board be approved as follows:

The proposed charges for Tonbridge Cemetery, as detailed in the report, be approved and implemented from 1 April 2020.

Reasons: As set out in the report submitted to the Communities and Housing Advisory Board of 12 November 2019.

Signed Chief Executive: J Beilby

Date of publication: 14 February 2020

This decision will come into force and may then be implemented on the expiry of 5 working days after publication unless it is called in.

Decision Taken By: Cabinet
Decision No: D200011CAB
Date: 13 February 2020

Decision(s) and Reason(s)

Review of House in Multiple Occupation and Caravan Site Licensing Fees 2020/21

Item CH 19/41 referred from Communities and Housing Advisory Board minutes of 12 November 2019

Consideration of recommendations to the Cabinet from the Communities and Housing Advisory Board of 12 November 2019.

The Cabinet resolved that:

The recommendations of the Communities and Housing Advisory Board be approved as follows:

The following charges be approved with effect from 1 April 2020:

£537 for a new mandatory HMO licence application;
£495 for the renewal of a mandatory HMO licence application;
£390 for a new caravan site licence where the use of the site is for permanent residential use; and
£185 for the transfer of a caravan site licence for a permanent residential use site.

Reasons: As set out in the report submitted to the Communities and Housing Advisory Board of 12 November 2019.

Signed Chief Executive: J Beilby

Date of publication: 14 February 2020

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Decision Taken By: Cabinet
Decision No: D200012CAB
Date: 13 February 2020

Decision(s) and Reason(s)

Review of Planning Application Charging Regime

Item PE 19/24 referred from Planning and Transportation Advisory Board minutes of 13 November 2019

Consideration of recommendations to the Cabinet from the Planning and Transportation Advisory Board of 13 November 2019.

The Cabinet resolved that:

The recommendations of the Planning and Transportation Advisory Board be approved as follows:

The adoption of the updated Pre-application Charging Schedule 2020/21, as set out at Annex 1 to the report, be approved with effect from 1 April 2020.

Reasons: As set out in the report submitted to the Planning and Transportation Advisory Board of 13 November 2019.

Signed Chief Executive: J Beilby

Date of publication: 14 February 2020

This decision will come into force and may then be implemented on the expiry of 5 working days after publication unless it is called in.

Decision Taken By: Cabinet
Decision No: D200013CAB
Date: 13 February 2020

Decision(s) and Reason(s)

Review of Fees and Charges 2020/21

Item FIP 20/3 referred from Finance, Innovation and Property Advisory Board minutes of 8 January 2020

Consideration of recommendations to the Cabinet from the Finance, Innovation and Property Advisory Board of 8 January 2020.

The Cabinet resolved that:

The recommendations of the Finance, Innovation and Property Advisory Board be approved as follows:

- (1) in respect of the recovery of legal fees payable by third parties, the Council's charges follow the rates set out at section 1.2 of the report and continue to reflect existing practices highlighted therein;
- (2) the proposed scale of fees for local land charges searches and enquiries set out at Annex 1 to the report be adopted with effect from 1 April 2020;
- (3) the current photocopying charges of 10p (inclusive of VAT) for each page of the same document or additional copies of the same page plus postage as appropriate be retained;
- (4) the fee schedule for street naming and numbering set out in section 1.6 of the report be adopted with effect from 1 April 2020; and
- (5) the amount of council tax and business rate Court costs recharged remain as set out at paragraph 1.7.2 of the report for the 2020/21 financial year.

Reasons: As set out in the report submitted to the Finance, Innovation and Property Advisory Board of 8 January 2020.

Signed Chief Executive: J Beilby

Date of publication: 14 February 2020

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Decision Taken By: Cabinet
Decision No: D200014CAB
Date: 13 February 2020

Decision(s) and Reason(s)

Tonbridge Castle - Review of Fees and Charges

Item FIP 20/4 referred from Finance, Innovation and Property Advisory Board minutes of 8 January 2020

Consideration of recommendations to the Cabinet from the Finance, Innovation and Property Advisory Board of 8 January 2020.

The Cabinet resolved that:

The recommendations of the Finance, Innovation and Property Advisory Board be approved as follows:

- (1) the new pricing model for the Castle Tour at Tonbridge Castle be approved as set out at paragraph 1.5.6 of the report;
- (2) the new pricing model for Schoolchildren Educational Workshops at Tonbridge Castle be approved as set out at paragraph 1.6.3 of the report; and
- (3) the pricing model for hiring out the Council Chamber and meeting rooms at Tonbridge Castle be approved as set out at paragraph 1.8.3 of the report.

Reasons: As set out in the report submitted to the Finance, Innovation and Property Advisory Board of 8 January 2020.

Signed Chief Executive: J Beilby

Date of publication: 14 February 2020

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Decision Taken By: Cabinet
Decision No: D200015CAB
Date: 13 February 2020

Decision(s) and Reason(s)

Review of Building Control Partnership Fees for 2020/21

Item FIP 20/5 referred from Finance, Innovation and Property Advisory Board minutes of 8 January 2020

Consideration of recommendations to the Cabinet from the Finance, Innovation and Property Advisory Board of 8 January 2020.

The Cabinet resolved that:

The recommendations of the Finance, Innovation and Property Advisory Board be approved as follows:

The charges set out at Annex 1 to the report be approved from 1 April 2020.

Reasons: As set out in the report submitted to the Finance, Innovation and Property Advisory Board of 8 January 2020.

Signed Chief Executive: J Beilby

Date of publication: 14 February 2020

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Decision Taken By: Cabinet
Decision No: D200016CAB
Date: 13 February 2020

Decision(s) and Reason(s)

Provision of Public Conveniences

Item SSE 19/26 referred from Street Scene and Environment Services Advisory Board minutes of 30 October 2019

Consideration of recommendations to the Cabinet from the Street Scene and Environment Services Advisory Board of 30 October 2019.

The Cabinet resolved that:

The recommendations of the Street Scene and Environment Services Advisory Board be approved as follows:

- (1) the transfer of the public conveniences to the relevant Parish/Town Council be progressed in liaison with the Finance, Innovation and Property Advisory Board;
- (2) Hadlow Parish Council be invited to reconsider its decision to decline the transfer in light of the financial arrangements accepted by other Parish/Town Councils. Hadlow Parish Council be advised that if it remains unwilling to accept the transfer of the public convenience in the village, the facility will be closed and proposals brought forward for the future use/disposal of the site.
- (3) a programme of improvements to the public conveniences that are to be retained or transferred be implemented;
- (4) the transfer arrangements with Parish/Town Councils commence on 1 April 2021, and the current cleansing contract be extended for a period of 13 months;
- (5) at the appropriate time during 2021/22, a consultation be undertaken with a view to updating the Special Expenses Policy to reflect the new arrangements for the provision of public conveniences as a concurrent function;
- (6) the Parish/Town Councils' legal fees associated with the transfer be met by the Borough Council and, alongside this, the principle of supporting the Parish/Town Councils financially with a one-off payment be considered by Members;
- (7) the Council seeks quotations for cleansing those public conveniences being retained in Tonbridge and at 'strategic sites'; and

(8) the anticipated cost saving from the new arrangements be reflected in the Council's revenue estimates from April 2022.

Reasons: As set out in the report submitted to the Street Scene and Environment Services Advisory Board of 30 October 2019.

Signed Chief Executive: J Beilby

Date of publication: 14 February 2020

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Decision Taken By: Cabinet
Decision No: D200017CAB
Date: 13 February 2020

Decision(s) and Reason(s)

Provision and Operation of Bus Shelters

Item SSE 19/28 referred from Street Scene and Environment Services Advisory Board minutes of 30 October 2019

Consideration of recommendations to the Cabinet from the Street Scene and Environment Services Advisory Board of 30 October 2019.

The Cabinet resolved that:

The recommendations of the Street Scene and Environment Services Advisory Board be approved as follows:

The Council enters into an improved 5 year Agreement with Clear Channel UK Ltd for the provision and operation of Bus Shelters across the Borough.

Reasons: As set out in the report submitted to the Street Scene and Environment Services Advisory Board of 30 October 2019.

Signed Chief Executive: J Beilby

Date of publication: 14 February 2020

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Decision Taken By: Cabinet
Decision No: D200018CAB
Date: 13 February 2020

Decision(s) and Reason(s)

Update on Public Space Protection Order

Item CH 19/45 referred from Communities and Housing Advisory Board minutes of 12 November 2019

Consideration of recommendations to the Cabinet from the Communities and Housing Advisory Board of 12 November 2019.

The Cabinet resolved that:

The recommendations of the Communities and Housing Advisory Board be approved as follows:

The Public Space Protection Order for Tonbridge and Malling, as set out at Annex 2 to the report, be approved.

Reasons: As set out in the report submitted to the Communities and Housing Advisory Board of 12 November 2019.

Signed Chief Executive: J Beilby

Date of publication: 14 February 2020

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